
By using any Engage Business Media website you accept these terms and conditions and agree that you are bound by them.

Among other things, these terms limit our liability for any loss or damage which might arise from your use of these websites and its contents. These terms and conditions apply in respect of your use of these websites on this occasion, and any subsequent use you might make of any material you obtain on this occasion.

**CONTENT RIGHTS**


These trademarks together with any other trademarks owned by Engage Business Media Ltd may not be reproduced, or otherwise used or distributed without the prior written permission of Engage Business Media Ltd.

The copyright and all other rights in all of the material on this site are owned by Engage Business Media Ltd or the material is included with the permission of the rights owner. All rights are reserved. As a visitor to this site you may copy or transmit material on this site for your own private, non-commercial purposes only and shall not otherwise copy or transmit the site material.

No part of this website may be distributed, used, adapted, reproduced, translated, or copied for any commercial purpose whatsoever without prior written permission from Engage Business Media Ltd.

Some downloadable content requires the submission of information that includes (not in its entirety) your job title, organisation, job title, email, phone number and when applicable postal office address, this information may be shared with third parties and commercial partners relating to the advertisement and their products and/or services.

**THE INFORMATION ON THESE WEBSITES**

While we try to ensure that the information on our websites is accurate and complete, in no circumstances do we accept liability arising from inaccuracy or omission in the information on these sites. We advise you to independently verify the accuracy of any information before relying on it.

Neither Engage Business Media Ltd nor the suppliers of material on these sites shall be responsible for or liable for any loss or damage to you or any third party, whether direct, indirect, incidental or consequential, howsoever arising from use of these websites. Nothing in these term and conditions shall exclude liability for personal injury or death resulting from Engage Business Media Ltd.’s fraud, negligence or willful default.

Parts of the material may express the personal opinions of their author. We wish to make it clear that these opinions are not necessarily ours. While our editorial staff will take reasonable care and skill in formulating and expressing their opinions, they are intended to stimulate thought and discussion. We are not liable for any loss or damage you suffer as a result of relying on them.

**LINKS TO OTHER SITES**

On these websites you will be offered automatic links to other sites that we hope you will be interested in. Engage Business Media Ltd does not accept any responsibility for the content of those sites, the owners of which do not necessarily have any connection, commercial or otherwise, with Engage Business Media Ltd. Nor can we accept any liability for transactions between Engage Business Media Ltd readers and third parties that are conducted through websites linked to this website.
INDEMNITY
You agree to indemnify Engage Business Media Ltd, its employees and representatives from any and all claims and liabilities (including legal fees) that arise from your unauthorised use of material obtained via this website or otherwise from your breach of these site terms and conditions.

GOVERNING LAW
These terms and conditions and your use of this site shall be governed by and construed in accordance with the laws of England and Wales.

DATA PROTECTION
We comply with the Data Protection Act 1998. We will keep and use the personal information and payment details you supply to us to process your order; we may also use your email and other information to send newsletters and relevant communications. We shall keep that information secure and confidential while it is in our hands, but you are responsible for its secure transmission to us.

We may contact you from time to time and may send you emails about our other products which may be of interest, and communications from carefully selected third parties. You can click on the unsubscribe links in these emails at any time to update your preferences.

In any order form or on the website we may ask you whether you want to receive from us or from third parties' details of our or their products or services which may be of interest to you. You are welcome to opt out of this by writing to tickets@ebm.media or by post to Nicholson House, 41 Thames Street, Weybridge, Surrey, KT13 8JG.

Engage Business Media Ltd is registered under the Data Protection Act and Information Commissioner's Office as Engage Business Media Ltd.
SPONSORSHIP AND EXHIBITION

The sponsorship terms and conditions as contained in the sales acknowledgement of agreement (“the Contract”) apply to all services (“the Services”) provided by Engage Business Media Ltd (“the Organisers”). By signing the sales acknowledgement form the Customer accepts the following terms:

TERMS
“Organisers” wherever mentioned shall mean Engage Business Media Ltd.

“Customer” shall mean any person, Company or partnership, their agents, or contractors who have agreed sponsorship or any other supplied service or product.

“Exhibitor” shall mean any person, company or individual with a stand or physical presence at an event.

“Contract” shall mean these Rules and Regulations detailed in the official Sales acknowledgement or Booking form.

PAYMENT
The Client will pay as agreed, the fee to the Organiser within 14 days from the invoice date or prior to the event, whichever is sooner, or a 10% surcharge will apply. Engage Business Media Ltd must be informed of any disputed invoices by the client/sponsor in writing, and within 14 days from the date of the relevant invoice.

ABANDONMENT AND LIMITATION
The Customer has no claim against the Organisers for loss, delay, costs, or any monies in the event of abandonment, postponement or cancellation of an event, publication issue or any other organized activity through circumstances beyond the control of the Organisers.

The Organiser reserves the right to change the event date or venue.

INSOLVENCY
In the event of the Customer being declared insolvent or failing to make the necessary payment(s) as laid out in the Contract, the Customer is deemed in breach of the Contract, and the Organisers reserve the right to cancel the Agreement without any liability to refund any monies paid by the Customer.

EXHIBITORS
The signed sales acknowledgement form constitutes a legally binding contract for the Exhibitor. All stands are confirmed in writing and the position allocated is definitive. The Organiser reserves the right to change the allocation of Stand in case of unforeseen and/or unavoidable circumstances, beyond its control.

AUDIENCE
The Organiser does not guarantee the number of delegates or registrations advertised on marketing materials, websites and/or any other platform or material where advertised. All quoted audience numbers are prepared in goodwill and based on historical audience data and research.

The Organisers do not have control over delegates arrival times, their attendance, or any other reason for them to ‘not show’ or arrive ‘late’.

The Organiser reserves the right to amend the expected audience delegate numbers at any point and at their own discretion.

RISKS AND INSURANCE
All exhibits and other property brought into the Event by the Customer shall be at the sole risk of the Customer.

The Organisers shall not be responsible for any loss theft or damage or injury to any person at the Event. The Customer shall be liable for and agrees to indemnify the Organisers against any action, liability, costs, claims, expenses, damages and losses by the Customer within the event premises.

WITHDRAWAL
Contracts cancelled before 3 months of the event date, 50% of the invoiced amount will be payable. Cancellations made within 3 months of the event date will be charged at 100% of the invoiced amount.

These cancellation policies will come into effect in all cases and whatever the reason for the withdrawal may be.
When such payment is received by the Organisers from the Customer the Contract is deemed cancelled and the Organisers will have no further claim on the Customer.

EXHIBITION RULES
Advertising on site is only possible through the channels offered by the Organiser and as part of your agreement. Information regarding the exhibition stand, sponsorship detail and any other related event information will be sent to each Exhibitor in the form of an Exhibitors Manual or Sponsor Welcome pack.

All Exhibitors agree to complete a Risk Assessment and must be insured by an Insurance Company covering civil liability, stand material and the goods exhibited, whether these goods or material be their own or a third party’s property.

Noisy publicity of any kind, in particular the use of loudspeakers, is prohibited. Marketing materials may only be handed out on the Exhibitor’s own stand.

No part of the stand may exceed the provided stand area; exhibits exceeding the provided area may be removed by the Organisers.

By way of their participation, Exhibitors automatically relinquish all claims in the event of an accident or damage against Engage Business Media Ltd, the venue, other Exhibitors at the Exhibition, visitors, Conference participants, the directors, representatives, managers and officials appointed by these persons or bodies.

The Organiser’s decision is final.

EXCLUSION OF PERSONNEL
The Organisers reserve the right to expel any person or persons who in the opinion of the Organisers is deemed to be involved in or behaving in a manner contrary to the best interests of the Event. In the case of the expelled person being a Customer, the Organisers reserve the right to retain all monies paid and refuse the Customer the right to participate any further in the Event.

ENTIRE AGREEMENT
These sponsorship terms and conditions constitute the entire agreement between both parties and supersede/override any other agreements, promises, assurances, warranties, representations and understandings between the parties, whether written or oral by any employee of Engage Business Media, relating to its subject matter.

CIVIL LIABILITY
The Exhibitor is responsible for any damage to a third-party, caused either by the exhibitor or the exhibitor’s employees or materials.

The Customer and its representative confirm that Engage Business Media Ltd in no way takes responsibility for loss, injury or damage to items or persons, whatever the cause may be, before, during, or after the event.

Engage Business Media Ltd is responsible under civil law in its capacity as Organiser of the Event and any other related events it organises. This liability shall in no case extend to the damage caused to visitors, exhibitors or rented goods by third parties.

The venue is responsible for its civil liability in its capacity as owner of the premises and of fixed or temporary installations used for the Event, as well as for the management of the concerns and handling of the activities it administers directly.

Exhibitors shall not be entitled to any compensation should political or economic circumstances or a case of force majeure prevent the Event from being held or limit its size or modify its nature.

Should it not be possible for the Event to open, all rental fees shall remain the property of the Organiser up to a sum corresponding to the amounts for which it is already committed.

The Organiser reserves the right to modify or complete at any time the provisions of the present regulations.

DATA PROTECTION
We comply with the Data Protection Act 1998. We will keep and use the personal information and payment details you supply to us to process your order. We shall keep that information secure and confidential while it is in our hands.

GOVERNING LAW
These Rules and Regulations shall be governed by English law.
ENGAGE BUSINESS MEDIA

Engage Business Media Ltd
Nicholson House
41 Thames Street
Weybridge
Surrey
KT13 8JG

DIGITAL EVENTS AND MEDIA

The digital events and media terms and conditions as contained in the sales acknowledgement of agreement ("the Contract") apply to all services ("the Services") provided by Engage Business Media Ltd ("the Organisers"). By signing the sales acknowledgement form the Customer accepts the following terms:

TERMS
"Organisers" wherever mentioned shall mean Engage Business Media Ltd.
"Customer" shall mean any person, Company or partnership, their agents, or contractors who have agreed sponsorship or any other supplied service or product.

"Sponsor" shall mean any person, company or individual associated and/or sponsoring the digital event and/or media activity.
"Contract" shall mean these Rules and Regulations detailed in the official Sales acknowledgement or Booking form.

DEFINITIONS
- Registered Delegates (and/or) Registrations: Individuals who have registered on the website through a specific form, online portal or any other digital system providing personal and professional information.
- Engage Digital Events: Presentations, Online workshops or Digital seminars that are transmitted over the Web using cloud hosted video conferencing software.
- Technology Providers: WorkCast, Zoom, Microsoft Teams, Skype, Ring Central are providers of a range of intuitive technology-based solutions, including webinars, webcasts, e-learning and bespoke media channels for websites.
- The Organiser: The entity organising the digital events and media. This is Engage Business Media Ltd.
- The Presenter: The individual(s) presenting the Engage Digital Event and providing the content, presentation slides and any associated documents. The Speaker can be an Engage Business Media employee or a third-party partner and/or sponsor.

Please Note: Engage Business Media reserve the right to change the Technology Provider without prior notice.

PAYMENT
The Client will pay as agreed, the fee to the Organiser within 14 days from the invoice date or prior to the event, whichever is sooner, or a 10% surcharge will apply. Engage Business Media Ltd must be informed of any disputed invoices by the client/sponsor in writing, and within 14 days from the date of the relevant invoice.

ABANDONMENT AND LIMITATION
The Customer has no claim against the Organisers for loss, delay, costs, or any monies in the event of abandonment, postponement or cancellation of an event, publication issue or any other organised activity through circumstances beyond the control of the Organisers.

The Organiser reserves the right to change the event date or venue.

INSOLVENCY
In the event of the Customer being declared insolvent or failing to make the necessary payment(s) as laid out in the Contract, the Customer is deemed in breach of the Contract, and the Organisers reserve the right to cancel the Agreement without any liability to refund any monies paid by the Customer.

AUDIENCE
The Organiser does not guarantee the number of delegates or registrations advertised on marketing materials, websites and/or any other platform or material where advertised. All quoted audience numbers are prepared in goodwill and based on historical audience data and research.

The Organisers do not have control over delegates arrival times, their attendance, or any other reason for them to ‘not show’ or arrive ‘late’.

The Organiser reserves the right to amend the expected audience delegate numbers at any point and at their own discretion.

GENERAL TERMS
The content of the website, the Digital Events and the OnDemand Digital Events recordings are made available by Engage Business Media, and may also be made available on the Partner and/or Sponsors website and other chosen digital channels under agreement with Engage Business Media Ltd.
The content of the Digital Events and this website is for informational purposes only.

The delegate uses information, any suggested advice, materials, or anything else associated to the webinar at his/her own risk.

Neither Engage Business Media, the Partner/Sponsor nor the Technology Provider are responsible for the content of the Digital Event or liable for the accuracy of information given on the Digital Event or website when provided by third party speakers/partners.

There may be links to other websites not operated by Engage Business Media, these links are not endorsed by Engage Business Media nor is the content of those third-party websites or their products/services.

Engage Business Media is not responsible for content generated by partners, sponsors, and any presenter on the Digital Event.

Engage Business Media reserves the right to make some or all of the Digital Event OnDemand recorded downloads restricted to visitors or registered website users/subscribers.

The terms and conditions set forth herein may be modified, at any time, and any such modification shall be effective immediately upon the posting of the modified terms and conditions.

COMPUTER CONFIGURATION
Digital Events and delegate participation may require you to configure your settings (audio/video firewalls) on your web-device and computer upon first use or require you to download software for your operating system.

Please note: You may require administrator privileges on your computer to be able to manually install software.

WITHDRAWAL
Contracts cancelled before 3 months of the event date, 50% of the invoiced amount will be payable. Cancellations made within 3 months of the event date will be charged at 100% of the invoiced amount.

These cancellation policies will come into effect in all cases and whatever the reason for the withdrawal may be.

When such payment is received by the Organisers from the Customer the Contract is deemed cancelled and the Organisers will have no further claim on the Customer.

ENTIRE AGREEMENT
These digital events and media terms and conditions constitute the entire agreement between both parties and supersede/override any other agreements, promises, assurances, warranties, representations and understandings between the parties, whether written or oral by any employee of Engage Business Media, relating to its subject matter.

CIVIL LIABILITY
The Customer and its representative confirm that Engage Business Media Ltd in no way takes responsibility for loss, injury or damage to items or persons, whatever the cause may be, before, during, or after the event.

Engage Business Media Ltd is responsible under civil law in its capacity as Organiser of the Event and any other related events it organises. Should it not be possible for the Event to take place, all rental fees shall remain the property of the Organiser up to a sum corresponding to the amounts for which it is already committed.

The Organiser reserves the right to modify or complete at any time the provisions of the present regulations.

DATA PROTECTION
We comply with the Data Protection Act 1998. We will keep and use the personal information and payment details you supply to us to process your order; we may also use your email and other information to send newsletters and relevant communications. We shall keep that information secure and confidential while it is in our hands, but you are responsible for its secure transmission to us.

Engage Business Media Ltd is registered under the Data Protection Act and Information Commissioner’s Office.

GOVERNING LAW
These terms and conditions and your use of this site shall be governed by and construed in accordance with the laws of England and Wales.
DIGITAL EVENT REGISTRATION

By registering for an Engage Digital Event, consent is given for application details to be provided to Engage Business Media and the "Technology Provider" used for that particular Digital Event and partners and/or sponsors associated or involved in the Digital Event.

TERMS
"Organisers" wherever mentioned shall mean Engage Business Media Ltd.
“Customer” shall mean any person, Company or partnership, their agents, or contractors who have agreed sponsorship or any other supplied service or product.

“Sponsor” shall mean any person, company or individual associated and/or sponsoring the digital event and/or media activity. “Contract” shall mean these Rules and Regulations detailed in the official Sales acknowledgement or Booking form.

DEFINITIONS
- **Registered Delegates**: Individuals who have registered on the website through a specific form, online portal or any other digital system providing personal and professional information.
- **Engage Digital Events**: Presentations, Online workshops or Digital seminars that are transmitted over the Web using cloud hosted video conferencing software.
- **Technology Providers**: WorkCast, Zoom, Microsoft Teams, Skype, Ring Central are providers of a range of intuitive technology-based solutions, including webinars, webcasts, e-learning and bespoke media channels for websites.
- **The Organiser**: The entity organising the webinar. This is Engage Business Media Ltd.
- **The Presenter**: The individual(s) presenting the Engage Digital Event and providing the content, presentation slides and any associated documents. The Speaker can be an Engage Business Media employee or a third-party partner and/or sponsor.

*Please Note*: Engage Business Media reserve the right to change the Technology Provider without prior notice.

REGISTRATION

Access and use of Engage Digital Events & Media are subject to our terms and conditions set forth herein. Please read this document carefully before registering, accessing, or using any Engage Webinar.

Engage Webinars are hosted and broadcasted using the WorkCast platform by Engage Business Media Ltd.

Engage Digital Events are hosted and broadcasted using several digital conferencing platforms and services which include Zoom video conferencing and other chosen providers. By accessing or viewing Engage Digital Events, you agree to the following Terms of Use. If you do not agree to be so bound, you may not access or view the Engage Digital Events & Media.

The terms and conditions set forth herein may be modified, at any time, and any such modification shall be effective immediately upon the posting of the modified terms and conditions.

PRIVACY AND PERSONAL INFORMATION

Personal data collected in the registration process shall be processed in accordance with the Data Protection Act 1998.

Engage Business Media Ltd is registered under the Data Protection Act and Information Commissioner’s Office as Engage Business Media Ltd.

Registration for any Digital Event will not be considered complete until registration username and password are confirmed by the Delegate. The username and password are for the exclusive use of the delegate.

The login details are for the registered user, you are not authorised to share pass on or make publicly available to anyone else.

Engage Business Media is not responsible for typographic errors or the delegates computer or software failure during the webinar.

Delegates should check the Digital Event computer requirements and be sure to download any required software and/or updates as instructed by the Technology Provider at either the registration stage or upon signing into the webinar.

PARTICIPATION

Attendance at a Digital Event is some cases may be paid or free registration is only for the use of the registered user only.
Registration information should not be forwarded on to third parties, doing so may hinder your own access, as Digital Event entry is by prior registration only.

Responsibility for the confidentiality and security of Digital Event registration information and event materials issued by the platform lies with the registrant.

You agree to comply with the rules of conduct of the Digital Event, you are responsible for any comment, opinion, information, documentation, or any other content that you provide to the Digital Event.

The delegate assumes the responsibility of the use of the Digital Event. In this regard, the delegate assumes and understand that the participation or interchange of information in the Digital Event shall imply to respect the following rules:

By the fact of providing registration information, any data, commentary or information, the delegate assumes that it may be shared with other partners and/or sponsors involved or associated to the Digital Event.

The delegate will try to add value to the Digital Event by contributing comments. In this regard, the information and data being presented must be truthful and update. The contributions should present real and concrete data, and a consistent argumentation.

Some Digital Event constitute a forum for an exchange of views or for the constructive debate, but it is not the appropriate forum to create controversy.

In any case, Engage Business Media will not be responsible for the opinions, comments, criticisms, or statements expressed by delegates in any Digital Event.

**COMPUTER CONFIGURATION**

Digital Events and delegate participation may require you to configure your settings (audio/video firewalls) on your web-device and computer upon first use or require you to download software for your operating system.

*Please note:* You may require administrator privileges on your computer to be able to manually install software.

**OWNERSHIP OF INTELLIGENT PROPERTY**

Engage Digital Events contain content which includes without limitation images, illustrations, designs, icons, photographs, video clips, sounds, text, data and other materials displayed, Engage Digital Events are protected by copyright, trademark, and/or other proprietary rights of Engage Business Media and third-party content providers (all parties, including Engage Business Media are singly and collectively the “Providers”). You agree to comply with all restrictions regarding use of the Content.

Engage Business Media and its sponsors, partners and other third-parties involved in the Digital Event are not responsible for the content of the Digital Events, they shall not be liable for the accuracy, veracity, legality of the information, documentation, opinions or any other content provided by the Speaker or included in the Digital Events.

**USE OF MATERIALS**

No content from any Engage Digital Event may be copied, republished, uploaded, or otherwise distributed.

You may not sublicense, transfer, or otherwise make available any content to any third party for commercial purposes or financial gain or use the content in any other media or in any location.

You may not alter or modify the content in any way without written permission of Engage Business Media.

You understand and agree that your use of an Engage Digital Event is at user’s own risk. Delegates shall be responsible for protecting the confidentiality of user’s password(s).

**PRIVACY AND PERSONAL INFORMATION**

In connection with the operation of the Digital Event we will ask you to provide us with information that personally identifies you or allows us to contact you (“Personal Information”) when you register for the use of the service.

The personal registration Information that you provide will be included in personal data files of Engage Business Media, WorkCast and other technology partners, sponsors or third parties associated with the Engage Digital Event.
Personal Information collected through Engage Digital Events by us will also be used for internal record keeping, product and service improvement, delivering promotional information we feel is relevant to your professional position within your company.

We may share the information provided by you to us on both the booking form and/or any other communication with our employees, officers, representatives, sub-contractors and commercial partners when applicable in connection with the administration and registration relevant to the event.

Our registration requires information that includes (not in its entirety) your job title, organisation, job title, email, phone number and when applicable postal office address, this information may be included on a delegate list and made available to some commercial partners.

Registration information may be shared with event sponsors and/or partners if unless requested by yourself otherwise, you must notify us at least 48 hours prior to the event if you do not consent for us to use any of your information, this request must be provided in writing to tickets@ebm.media or by post to Engage Business Media, Nicholson House, 41 Thames Street, Weybridge, Surrey, KT13 8JG.

By registering to the Digital Event, you accept and provide consent regarding the detailed data processing.

DATA PROTECTION
We comply with the Data Protection Act 1998. We will keep and use the personal information and payment details you supply to us to process your order; we may also use your email and other information to send newsletters and relevant communications. We shall keep that information secure and confidential while it is in our hands, but you are responsible for its secure transmission to us.

We may contact you from time to time and may send you emails about our other products which may be of interest, and communications from carefully selected third parties. You can click on the unsubscribe links in these emails at any time to update your preferences.

In any order form or on the website we may ask you whether you want to receive from us or from third parties’ details of our or their products or services which may be of interest to you. You are welcome to opt out of this by writing to tickets@ebm.media or by post to Nicholson House, 41 Thames Street, Weybridge, Surrey, KT13 8JG.

Engage Business Media Ltd is registered under the Data Protection Act and Information Commissioner’s Office as Engage Business Media Ltd.
These ticket terms and conditions as contained below and the abbreviated version found on the booking form are an acknowledgment of agreement ("the Contract") and apply to all services ("the Services") provided by Engage Business Media Ltd ("the Organisers"). By signing the booking form, the “Customer” accepts the following terms:

In the event of any inconsistency, conflict or ambiguity between the Terms and Conditions and any terms and conditions stated on the Booking Form, the provisions of these Terms and Conditions shall apply.

Any issues regarding the sale of a ticket, the terms and conditions or anything relevant to accessing the event should be presented in writing prior to signing the booking form to tickets@ebm.media.

TICKET TERMS
“End User” shall mean an individual who works for a company and benefits from the content at the event, they do not have a service, product or any offering that could be discussed, presented or of interest to another end user delegate at any Engage Business Media event.

“Supplier/Vendor/Industry ticket” shall mean any person, company or partnership, their agents, or contractors who have a commercial service, product or any offering that could be discussed, presented or sold at any Engage Business Media event.

SUPPLIER / VENDOR / INDUSTRY TICKETS
To protect the investment of our sponsors, we charge a ‘Supplier Ticket’ fee which is calculated and comparable to a sponsorship package. Discounted vendor passes are not available for the purpose of evaluating the event for future sponsorship. This policy has been in effect since Engage Business Media started and ensures the best outcome for both our sponsors and end user delegates.

Please Note: We will decline all registrations that do not meet the relevant criteria and Engage Business Media reserves the right to decline attendance at any event.

BOOKING AND PAYMENT
To purchase a ticket for any of the Engage Business Media events a signed booking form specific to the event is required, this can be presented over email, post or by booking over the website in accordance with the instructions set out therein ("Booking Form"). You are responsible for the accuracy of your Booking Form, including in particular your contact details (which we will use to contact you from time to time and in accordance with these Terms and Conditions).

Submitting a Booking Form constitutes an offer by you to purchase a ticket for the event in accordance with these terms and conditions. The Ticket Terms and Conditions apply to the booking of all tickets to the exclusion of all other terms and conditions.

We will confirm receipt of your booking form by providing an electronic receipt and/or digital ticker, however the booking and/or event ticket is not confirmed or deemed accepted until a signed booking confirmation is received.

The Ticket Terms and Conditions will be binding by both Parties from that point.

Where there is a price to attending the event and payment has not been paid in full at the time of the booking, following confirmation of your booking we will issue an invoice for the full price of your Event ticket (as set out on your Booking Form, plus VAT as applicable) (the “Fee”).

The fee must be paid, and funds received in accordance with the payment terms and instructions set out in the invoice or received prior to the event date, whichever is sooner. Unless otherwise stated therein, the fee covers your entry for the duration of the event only and is exclusive of all travel, accommodation, insurance, and other costs (all of which must be arranged and met by you).

Fees are strictly non-refundable, and all invoices are liable for payment regardless of attendance.

EVENT ATTENDANCE
Compliance with instructions and regulations, by attending the Event you comply with all applicable law, including (but not limited to) all health and safety legislation and requirements. All instructions given by us or on our behalf, including (but not limited to) in relation to any security arrangements and the terms and conditions of the Event venue (a copy of which is available on request prior to the Event).
SAFETY AND SECURITY
You are responsible for ensuring your own safety and security whilst attending the Event as set out in these terms and conditions, we shall not be liable for any loss or damage suffered by you.

FILMING AND PHOTOGRAPHY
We may, at our discretion photograph, film, broadcast or record the Event for our own use and purpose. You grant us an irrevocable license to use and sub-license the use of your name, voice, likeness, image, statements and any contribution made by you at or to the event in any and all media (whether now known or hereinafter invented) throughout the world and in perpetuity.

You are not allowed to photograph, film, broadcast or record the event without express prior approval from the organiser. We reserve the right to refuse entry to the event, or subsequently remove you from the event if you fail to comply with these ticket terms and Conditions.

DELEGATE BADGES
Provided delegate badges must be worn at all times during the event. Badges are only valid for the registered delegate and cannot be passed on or shared by any other person than the name on the badge. Any misuse will result in delegates being denied access to the event or asked to leave at the Organisers discretion.

CANCELLATION OR NO SHOW
All delegate fees are non-refundable.

No refunds or credits will be given for non-attendance at any event.

TRANSFERRING A TICKET
In the event that you are unable to attend the event you may transfer your booking to a colleague from the same organisation or another Engage Business Media event on a like for like basis (as specified in the Booking Form) without charge.

All transfers are at the discretion of the event organiser.

TICKET RESALE
Under no circumstances may your event booking be resold by you or on your behalf. If we have not charged you a Fee in order to attend the event and you are unable to attend or offer an alternative attendee from the same organisation you may be charged a cancellation fee if applicable and made clear at the time of booking.

AMENDMENTS AND CANCELLATION TO AN EVENT
We may, at our sole discretion and without liability to you, make changes to the event timings, date, event schedule or even location within the U.K.

In the event that it is necessary to cancel or postpone the event as a result of any reason outside of our control (as decided by us in our sole discretion), we will endeavor to arrange or provide a replacement event and, in such circumstances, your booking and the ticket terms and conditions shall apply to such replacement event.

LIABILITY
Nothing in the ticket terms and conditions shall exclude or restrict our liability to you for death or personal injury resulting from our negligence, the negligence of our employees in the course of their employment, or any other liability which cannot be excluded by law.

Under no circumstances shall we be liable to you for any direct or indirect consequential costs or losses suffered by you, whether in contract or otherwise. Indirect costs and losses shall include (but not be limited to) any loss of anticipated profits, savings, business or opportunity and loss of publicity.

The views expressed speakers at the event are their own. We shall not be liable for the views, acts or omissions of any speaker or any other attendee at the event. Any information given or distributed at the event shall not constitute advice and should not be relied upon.

Our maximum liability in contract, tort, or otherwise (including any liability for any negligent act or omission) arising out of or in connection with our obligations under the ticket terms and conditions shall be limited to a sum equal to the amount of the ticket sale fee (if applicable).
You shall indemnify us and keep us indemnified from and against all claims, damage, losses, costs (including, without limitation, all reasonable legal costs), expenses, demands or liabilities arising out of or in connection with any breach by you of the ticket terms and conditions.

You and the organisation specified on the Booking Form (if applicable) are jointly liable for your obligations in accordance with the ticket terms and conditions, you confirm that you have all the necessary authority, consents and permissions to attend the event.

ANTI-BRIBERY
We comply with our anti-bribery and anti-corruption policies (available on request) and updated from time to time.

USE OF INFORMATION
We may share the information provided by you to us on both the booking form and/or any other communication with our employees, officers, representatives, sub-contractors and commercial partners when applicable in connection with the administration, registration relevant to the event.

Our registration requires information that includes (not in its entirety) your organisation, job title, email, phone number and when applicable postal address, this information may be included on a delegate list, event app and may be made available to attendees and some commercial partners and carefully selected external companies for marketing purposes.

We believe that based on registration and current position you would be interested in other related events, business media opportunities and products/services our commercial partners offer. We will send you emails about our events; business media opportunities and you may also hear from specific commercial partners regarding their products and services, we look forward to working with you again soon.

If you wish to not receive marketing from us then please click the link of the footer of all our marketing emails of contact us at optout@ebm.media and you will instantly be unsubscribed from our email database (please notify us at least 48 hours prior to the event).

We have prepared a plain English and simple privacy policy that explains how we will use your personal data; this can be found at www.ebm.media/terms-conditions

When attending a live event you will be issued with an RFID (radio frequency identification) chipped badge at registration, if your badge is scanned at the event you are providing consent for your contact details to be shared, should you not wish to share these details you can request a non-chipped badge at registration.

If you attend a session given by a sponsor and your badge is scanned this enables the sponsor to follow up with you post presentation regarding relevant information on products or services.

You may also be asked by a sponsor when visiting their stand if they can scan your badge, if you agree you are providing consent for them to follow up with you regarding relevant information on products or services which you may have discussed with them or they believe may be of interest to you.

ENTIRE AGREEMENT
These ticket terms and conditions constitute the entire agreement between both parties and supersede/override any other agreements, promises, assurances, warranties, representations and understandings between the parties, whether written or oral by any employee of Engage Business Media, relating to its subject matter.

THIRD PARTY RIGHTS
These ticket terms and conditions are personal to the parties, and no third party shall have any rights, including under the contracts (Rights of Third Parties) Act 1999, to enforce the same.

WAIVER
No failure or delay by us in exercising any right or remedy provided under this the Ticket Terms and Conditions or by law shall constitute a waiver of that or any other right or remedy, nor shall it prevent or restrict our further exercise of that or any other right or remedy. No single or partial exercise of such right or remedy shall prevent or restrict our further exercise of that or any other right or remedy.
APPLICABLE LAW AND JURISDICTION

These ticket terms and conditions, their subject matter, and their formation, are governed by English law. The courts of England and Wales shall have exclusive jurisdiction to settle any disputes arising in connection with these ticket terms and conditions, including any non-contractual terms. However, if you are a consumer and are a resident of Northern Ireland you may also bring proceedings in Northern Ireland, and if you are resident of Scotland, you may also bring proceedings in Scotland.
ADVERTISING


TERMS

“EBM” wherever mentioned shall mean Engage Business Media Ltd.

“Advertiser” shall mean any person, Company or partnership, their agents, or contractors who have agreed to advertise their service(s) or product(s) on any EBM website.

“Contract” shall mean these Rules and Regulations detailed in the official Sales acknowledgement or Booking form.

By using any Engage Business Media website you accept these terms and conditions and agree that you are bound by them. Among other things, these terms limit our liability for any loss or damage which might arise from your use of these websites and its contents. These terms and conditions apply in respect of your use of these websites on this occasion, and any subsequent use you might make of any material you obtain on this occasion.


By agreeing to advertise by signing the booking form, the Advertiser (the person placing the order for the Advertisement, which could be the advertiser of the product/service referred to in the Advertisement or the advertising agency or media buyer for such advertiser) accepts and agrees to be bound by these Terms in full.

ADVERTISEMENT CONTENT AND DELIVERY

The advertisement must be provided no later than the deadline specified in the booking form and provided to the advertisement specifications detailed in the Media Pack.

EBM reserves the right to reject, cancel or require any advertisement to be amended that it considers unsuitable or contrary to these terms.

EBM may refuse to publish any advertisement for any advertiser who has not paid any sums due for any advertising on any EBM website. The Advertiser will remain responsible for all outstanding charges.

The Advertiser guarantees:

- Any information supplied in connection with the Advertisement is accurate, complete, true and not misleading.
- Consent has been obtained for all images, content rights, hyperlinks and other content associated to the advertisement.
- Advertisements are legal, decent, honest and truthful, are not contrary to the provisions of any applicable law, regulation or code of practice (including the UK Code of Non-broadcast Advertising, Sales Promotion and Direct Marketing (the “CAP Code”) and all other codes under the general supervision of the Advertising Standards Authority and/or the Office of Fair Trading), are not libelous or obscene and do not infringe the rights of any person (including any person’s intellectual property rights).
- Advertisements are not prejudicial to the image or reputation of EBM and will not contain anything that could be interpreted as offensive or otherwise inappropriate.

PAYMENT

The Client will pay as agreed, the fee to EBM within 14 days from the invoice date or prior to the advertisement going live, whichever is sooner, or a 10% surcharge will apply.

Engage Business Media Ltd must be informed of any disputed invoices by the client/sponsor in writing, and within 14 days from the date of the relevant invoice.

WITHDRAWAL

Contracts cancelled before 3 months of the agreed date for an advertisement(s) to go live as detailed on the booking form, 50% of the invoiced amount will be payable.

Cancellations made within 3 months of the agreed date for an advertisement(s) to go live will be charged at 100% of the invoiced amount.
These cancellation policies will come into effect in all cases and whatever the reason for the withdrawal may be. When such payment is received by the Organisers from the Customer the Contract is deemed cancelled and the Organisers will have no further claim on the Customer.

**TRAFFIC, IMPRESSIONS AND HYPERLINKS**

EBM cannot guarantee the number of impressions or advert clicks.

The Advertiser guarantees to EBM that any landing page and/or destination site linked to from the Advertisements ("Advertiser’s Site") will (i) be legal, decent, honest and truthful, (ii) not be contrary to the provisions of any applicable law, regulation or code of practice (including the CAP Code), (iii) not be libelous or obscene, (iv) not infringe the rights of any person (including any person’s intellectual property rights); (v) not be prejudicial to the image or reputation of EBM or the websites, (vi) be free from viruses, adware, malware, and/or bit torrents, (vii) not cause an adverse effect on the operation of the Website(s), and (viii) have a conspicuous privacy policy which complies with all applicable data protection and privacy laws, regulations and codes of practice.

EBM may set cookies on the devices of users of the EBM websites or use any other data collecting technology (such as tags, JavaScript, or other code, including the tags of third party service providers) for the purpose of tracking impressions and related data ("Advertiser Data"), the advertiser must ensure that the advertiser’s site complies with all applicable data protection and/or privacy laws, regulations and codes of practice.

**INFORMATION COLLECTION AND PRIVACY**

Personal Information collected through advertisements or downloadable digital information may be used for internal record keeping, product and service improvement, delivering promotional information we feel is relevant to your professional position within your company. We may also share the information collected with commercial partners when applicable in connection with the advertisement and the advertisers product/service being advertised.

The inclusion of any advertising or any sponsorship material on the Website does not constitute an endorsement of the relevant advertiser or sponsor or their goods or services. Any correspondence or dealings you have with advertisers or sponsors are solely between you and the relevant advertiser or sponsor. We shall not be responsible for any loss or damage of any kind suffered or incurred by you as a result of any correspondence or dealing you have with any advertiser or sponsor.

You grant us and Engage Business Media a non-exclusive, transferable, perpetual, royalty-free, worldwide license to copy, use, reproduce, distribute, display, publish, adapt, prepare derivate works of and/or amend any contribution in any format.

**DIGITAL CONTRIBUTIONS MUST NOT**

- contain any material which is libelous or defamatory of any person
- contain any material which is obscene, pornographic, offensive, hateful, or inflammatory
- promote violence or promote discrimination based on race, sex, religion, nationality, disability, sexual orientation, or age
- be threatening, abuse or invade another’s privacy, or cause annoyance, inconvenience, or needless anxiety
- harass, upset, embarrass, alarm, or annoy any other person
- be likely to deceive any person
- infringe any intellectual property rights, other proprietary rights or the privacy or confidential information of any person
- be used to impersonate any person, or to misrepresent your identity or affiliation with any person
- advertise any goods or service or be for a commercial purpose unless agreed commercially otherwise
- give the impression that they emanate from us, if this is not the case or advocate, promote or assist any unlawful act

**DOWNLOADS AND USE OF DATA AND PROCESSING**

We comply with the Data Protection Act 1998.

Engage Business Media Ltd is registered under the Data Protection Act and Information Commissioner’s Office as Engage Business Media Ltd.
SUBSCRIPTIONS


CONTRACT

Your subscription will be fulfilled by Engage Business Media Ltd, company registration number 8636460 with registered office Nicholson House, 41 Thames Street, Weybridge, Surrey, KT13 8JG (“we”, “us” or “our”), or our agents and sub-contractors.

When you make your order whether that be over the telephone, online or post you are making an offer to take out a subscription with us at the given price and, if we accept your offer, it will result in a legally binding contract.

Acceptance takes place and the 12-month contract is made on the date the signed booking is made, we will send you written confirmation of your order (by email, or post). We will send such written confirmation within 14 days to the address details supplied by you.

All orders are subject to validation and approval by Engage Business Media, the subscription is not valid until receipt of full payment or payment card authorisation. We reserve the right to refuse an order for any reason, or to cancel an order once accepted without further liability to you, reasons include, we do not receive within the specified time payment from you in cleared funds or payment authorisation from the issuer of your payment card, there has been a demonstrable error in advertised subscription rates (though we may fulfil your order at the correct price), you have provided false information to us.

If your order is refused, we will notify you and, if we have already received payment from you or debited your payment card, we will arrange for a full refund.

WEBSITE ACCESS

Use of Engage Business Media Ltd.’s websites are subject to the website user terms, which are displayed on the website and form part of this contract.

There are sections and parts of the website that are only visible to subscribers, in order to view these sections and/or pages we will provide you with unique login and details for website access, these will be provided no later than 5 working days after we issue our confirmation of the subscription as detailed in these terms and conditions.

If login details stop working at any time during the contract, we will try our best to get online access re-activated within 48 hours of receiving notification from you.

Website access is restricted to you as a subscriber and holder of a paid subscription only. Unauthorised access or use by any other person is prohibited. You must keep your login details secure and confidential, including any username and password (as may change from time to time), and not disclose them to any other person.

You will be in breach of this contract if you break the rules on website use or access and confidentiality of login details and we may at our option then terminate your subscription to the website without compensation.

The website will be available 24hrs per day and 7 days per week subject to any unexpected failure and suspension for routine or urgent maintenance work. If the website is unavailable for a period of more than 5 working days, upon written request from you (by email or post to customer services, see below) we shall extend the subscription for an equivalent period.

Website access provided as part of a free trial will be limited to a period of 14 days, a free trial offer may only be used once by any user.

PRICES AND PAYMENT

The subscription packages and prices advertised may be subject to increase from time to time. Subscriptions are given on a minimum 12 months initial term, unless otherwise agreed with us.

Advertised prices do not include any applicable taxes.

If you are not using your own payment card or you are under 18, you must ask the permission of the payment card holder before giving payment details. By doing so, you are confirming that you have the express authorisation of the payment card holder.
If we invoice you for the subscription price, you must pay our invoice within 14 days of the date on which the invoice is issued.

**CANCELLATIONS**
Cancellations are not permitted until the end of the minimum 12-month initial term or if agreed, any other fixed subscription term.

Thereafter, a rolling contract will commence, we will invoice you in advance at such intervals unless you cancel your rolling subscription by providing 14 days’ notice.

We reserve the right to cancel subscription offer at any time.

**DATA PROTECTION**
We comply with the Data Protection Act 1998. We will keep and use the personal information and payment details you supply to us to process your order; we may also use your email and other information to send newsletters and relevant communications. We shall keep that information secure and confidential while it is in our hands, but you are responsible for its secure transmission to us.

We may contact you in connection with the administration or renewal of your subscription using any of the details you provide to us.

From time to time we may send you emails about our other products which may be of interest, and communications from carefully selected third parties. You can click on the unsubscribe links in these emails at any time to update your preferences.

In any order form or on the website we may ask you whether you want to receive from us or from third parties details of our or their products or services which may be of interest to you. You are welcome to opt out of this by writing to tickets@ebm.media or by post to Nicholson House, 41 Thames Street, Weybridge, Surrey, KT13 8JG.

Engage Business Media Ltd is registered under the Data Protection Act and Information Commissioner’s Office as Engage Business Media Ltd.

**GENERAL**
These terms may be varied by us from time to time. It is the responsibility of subscribers to check for any changes in the terms on the website or by asking us for a copy.

A person who is not a party to the contract between you and us shall have no rights under the Contracts (Rights of Third Parties) Act 1999 to enforce or rely upon any provision of such contract.

These terms supersede any other terms published by us in respect of any order you place with us.

These terms and the contract between you and us are governed by English law and subject to the exclusive jurisdiction of the English courts, notwithstanding that you may be in another jurisdiction.

**CUSTOMER SERVICE**
If you have any questions or difficulties with your subscription, including website access, please contact our customer services staff:

- Direct: 01932 506 300
- Email: enquiries@ebm.media
- Post: Engage Business Media Ltd, Nicholson House, 41 Thames Street, Weybridge, Surrey, KT13 8JG
These training course terms and conditions as contained below and the abbreviated version found on the booking form are an acknowledgment of agreement (“the Contract”) and apply to all services (“the Services”) provided by Engage Business Media Ltd (“the Organisers”). By signing the booking form, the “Customer” accepts the following terms:

In the event of any inconsistency, conflict or ambiguity between the Terms and Conditions and any terms and conditions stated on the Booking Form, the provisions of these Terms and Conditions shall apply.

Any issues regarding the sale of a training course booking, the terms and conditions or anything relevant to accessing the event should be presented in writing prior to signing the booking form to tickets@ebm.media.

**BOOKING AND PAYMENT**

To book a training course a signed booking form specific to the training course is required, this can be presented over email, post or by booking over the website in accordance with the instructions set out therein (“Booking Form”). You are responsible for the accuracy of your booking form, including in particular your contact details (which we will use to contact you from time to time and in accordance with these Terms and Conditions).

Submitting a Booking Form constitutes an offer by you to purchase the training course in accordance with these terms and conditions. The Ticket Terms and Conditions apply to the booking of all tickets to the exclusion of all other terms and conditions.

We will confirm receipt of your booking form by providing an electronic receipt and/or digital ticker, however the booking and/or event ticket is not confirmed or deemed accepted until a signed booking confirmation is received. The Ticket Terms and Conditions will be binding by both Parties from that point.

Where there is a price to attending the training course and payment has not been paid in full at the time of the booking, following confirmation of your booking we will issue an invoice for the full price of your training course (as set out on your Booking Form, plus VAT as applicable) (the “Fee”).

The fee must be paid, and funds received in accordance with the payment terms and instructions set out in the invoice or received prior to the training course date, whichever is sooner. Unless otherwise stated therein, the fee covers your entry for the duration of the event only and is exclusive of all travel, accommodation, insurance, and other costs (all of which must be arranged and met by you).

Fees are strictly non-refundable, and all invoices are liable for payment regardless of attendance.

**EVENT ATTENDANCE**

Compliance with instructions and regulations, by attending the training course you comply with all applicable law, including (but not limited to) all health and safety legislation and requirements. All instructions given by us or on our behalf, including (but not limited to) in relation to any security arrangements and the terms and conditions of the event venue (a copy of which is available on request prior to the event).

**SAFETY AND SECURITY**

You are responsible for ensuring your own safety and security whilst attending the training course as set out in these terms and conditions, we shall not be liable for any loss or damage suffered by you.

**FILMING AND PHOTOGRAPHY**

We may, at our discretion photograph, film, broadcast or record the training course for our own use and purpose.

You grant us an irrevocable license to use and sub-license the use of your name, voice, likeness, image, statements and any contribution made by you at or to the training course in any and all media (whether now known or hereinafter invented) throughout the world and in perpetuity.

You are not allowed to photograph, film, broadcast or record the training course for any reason. We reserve the right to refuse entry to the event, or subsequently remove you from the training course if you fail to comply with these training course terms and Conditions.

**DELEGATE BADGES**
If provided, delegate badges must be worn at all times during the training course. Badges are only valid for the registered delegate and cannot be passed on or shared by any other person than the name on the badge.

Any misuse will result in delegates being denied access to the event or asked to leave at the Organisers discretion.

**CANCELLATION OR NO SHOW**

All training course fees are non-refundable.

No refunds or credits will be given for non-attendance at any event.

**TRANSFERRING A TICKET**

In the event that you are unable to attend the training course you may transfer your booking to a colleague from the same organisation or another Engage Business Media training course on a like for like basis (as specified in the Booking Form) without charge.

All transfers are at the discretion of the event organiser.

**TICKET RESALE**

Under no circumstances may your training course booking be resold by you or on your behalf. If we have not charged you a Fee in order to attend the event and you are unable to attend or offer an alternative attendee from the same organisation you may be charged a cancellation fee if applicable and made clear at the time of booking.

**AMENDMENTS AND CANCELLATION**

We may, at our sole discretion and without liability to you, make changes to the training course timings, date, event schedule or even location within the U.K.

In the event that it is necessary to cancel or postpone the training course as a result of any reason outside of our control (as decided by us in our sole discretion), we will endeavor to arrange or provide a replacement event and, in such circumstances, your booking and the training course terms and conditions shall apply to such replacement Event.

**LIABILITY**

Nothing in the training course terms and conditions shall exclude or restrict our liability to you for death or personal injury resulting from our negligence, the negligence of our employees in the course of their employment, or any other liability which cannot be excluded by law.

Under no circumstances shall we be liable to you for any direct or indirect consequential costs or losses suffered by you, whether in contract or otherwise. Indirect costs and losses shall include (but not be limited to) any loss of anticipated profits, savings, business or opportunity and loss of publicity.

The views expressed speakers at the event are their own. We shall not be liable for the views, acts or omissions of any speaker or any other attendee at the event. Any information given or distributed at the event shall not constitute advice and should not be relied upon.

Our maximum liability in contract, tort, or otherwise (including any liability for any negligent act or omission) arising out of or in connection with our obligations under the ticket terms and conditions shall be limited to a sum equal to the amount of the ticket sale fee (if applicable).

You shall indemnify us and keep us indemnified from and against all claims, damage, losses, costs (including, without limitation, all reasonable legal costs), expenses, demands or liabilities arising out of or in connection with any breach by you of the ticket terms and conditions.

You and the organisation specified on the Booking Form (if applicable) are jointly liable for your obligations in accordance with the ticket terms and conditions, you confirm that you have all the necessary authority, consents and permissions to attend the event.

**ANTI-BRIBERY**

We comply with our anti-bribery and anti-corruption policies (available on request) and updated from time to time.

**USE OF INFORMATION**
We may share the information provided by you to us on both the booking form and/or any other communication with our employees, officers, representatives, sub-contractors and commercial partners when applicable in connection with the administration and registration relevant to the event.

Our registration requires information that includes (not in its entirety) your job title, organisation, job title, email, phone number and when applicable postal office address, this information may be included on a delegate list, event app and may be made available to attendees and some commercial partners.

Registration information may be shared with event sponsors and/or partners if unless requested by yourself otherwise, you must notify us at least 48 hours prior to the event if you do not consent for us to use any of your information, this request must be provided in writing to tickets@ebm.media or by post to Engage Business Media, Nicholson House, 41 Thames Street, Weybridge, Surrey, KT13 8JG.

If you attend a session given by a sponsor and/or your badge is scanned by a sponsor at the event this enables them to follow up with you regarding relevant information on products or services which they believe may be of interest to you.

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WAIVER
No failure or delay by us in exercising any right or remedy provided under this the Ticket Terms and Conditions or by law shall constitute a waiver of that or any other right or remedy, nor shall it prevent or restrict our further exercise of that or any other right or remedy. No single or partial exercise of such right or remedy shall prevent or restrict our further exercise of that or any other right or remedy.

APPLICABLE LAW AND JURISDICTION
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The courts of England and Wales shall have exclusive jurisdiction to settle any disputes arising in connection with these ticket terms and conditions, including any non-contractual terms.

However, if you are a consumer and are a resident of Northern Ireland you may also bring proceedings in Northern Ireland, and if you are resident of Scotland, you may also bring proceedings in Scotland.